

CCSB Policy 5.02 - Consent Agenda - 11/20/07 - Approve for Advertising

5.02 GENERAL POLICIES

G. Travel

6. Registration Fees

Reimbursement of registration fees are allowed for attending a convention or conference which will serve a direct public purpose with relation to the public agency served by the person attending such meetings. However, any meals or lodging included in the registration fee will be deducted in accordance with the allowances provided in subsection (5).

Registration fees will be reimbursed at the least expensive member/non-member fee rate. Additional assessment for registration is not reimbursable (late fees) unless specifically approved by the Superintendent or Deputy Superintendent.

Registration fees are not reimbursable unless specifically approved in advance by the Superintendent or designee. A document must be attached to your application for verification of registration fee.

(Amended: 04/19/01, 00/00/00)